



### **Summary of the ISL Governing Council meeting on March 4, 2021**

Regular Council session from 16:00 -18:30 on Zoom

Council members Hardija Vaivade, Raimonds Dūda, Stanislava Yankovskaya, Belinda Mancktelow, Phineas Pope, Dominic Ibarra, Jennifer Robertson (honorary member of the Council, representative of U.S. Embassy), Director Nel Capadona, Business Manager Zigita Paurniete, Finance Manager Ivanda Leja, and Susan Wong (future appointee of the US Ambassador), met for their monthly meeting on March 4 2021 at 16:00.

#### **The participants discussed the following agenda items during this session:**

1. The Director shared her monthly report, which included Covid-19 related school situation, analysis of the feedback received about virtual learning, situation update on the completion of the building project and other initiatives, monthly cash flow and finance management report. Director also expressed her gratitude toward the Council for their support of the commission of the new building, and toward the hard work of the office team to make sure the building looked crisp and functional. The Council Chair and the entire Council specifically expressed their appreciation to Kaspers Gailis and Zigita Paurniete, who were also invited to that part of the meeting.
2. Committee Chairs updated the Council on the results of the monthly committee work: Building & Grounds, Governance, Finance & Business. Among the topics were: commissioning of the new building and closing the final cost, maintenance works, blue sky protocol to generate ideas in the B&G comm, process for building the budget for next year, Force Majeure bank account topic, policy update and preparations for the Council elections and AGM.
3. The Director together with her team presented the main considerations included into the school budget planning and the key elements of the 2021-2022 budget. 2 budget scenarios were discussed and approved by the Council.
4. The Governance Committee, the Elections task force, and the business manager Zigita Paurniete presented to the Council the summary of the legal notice received from external legal advisor Ernst & Young on the legality and technicality of running electronic AGM. Scenarios, content, communication and timing for the meeting were presented and discussed by the Council.
5. Belinda Mancktelow on behalf of the Governance committee and business manager Zigita Paurniete shared with the Council work in progress on the changes to the Articles, aimed at being put on vote at members meeting in March and requested to vote on additional wording for reputational limits for Council membership.

In the end of the meeting the participants debriefed about the positives and deltas of the meeting and agreed on the date for the next Council meeting (different from the original one).

The next regular Council session is planned for March 18<sup>th</sup>, 2021 at 16:00.

Should you have any questions to the Council, please address them to [islcouncil@isl.edu.lv](mailto:islcouncil@isl.edu.lv)

*\*All The above information is a brief summary of the Council session and does not replace official minutes of the meeting, which are kept internally and can be made available to members of Association International School of Latvia upon request.*