



Summary of the ISL Governing Council meeting on March 18, 2021

Regular Council session from 16:00 -18:30 on Zoom

Council members Hardija Vaivade, Raimonds Dūda , Stanislava Yankovskaya, Belinda Mancktelow , Phineas Pope, Dominic Ibarra , Jennifer Robertson (honorary member of the Council, representative of U.S. Embassy), Director Nel Capadona met for their monthly meeting on March, 18 at 16:00. Finance Manager Ivanda Leja joined for the discussion of the Annual Auditor's report.

The Council discussed the following agenda items during this session:

1. The Director shared her monthly update, which included Covid-19 related school situation, new technology initiatives, information on the development of spring interest clubs, ideas about reestablishing connection with the ISL Community, monthly cash flow and finance management reports.
2. Committee Chairs updated the Council on the results of the monthly committee work: Building & Grounds, Governance, Finance & Business. Among the topics were: review of the construction project, maintenance, and summer prep work, finance policy, Force Majeure (FM) account signatory structure, work in progress on the suggested changes to the Articles, policies in development (finance policy, risk and crisis policy), goals midyear check-in.
3. The Council voted to appoint new signatories to the Force Majeure reserve fund and tasked the school to explore further bank options for keeping FM funds.
4. Ivanda Leja reported that the annual auditing process went smoothly. The report was approved by the Council to be presented for member's approval at the Annual General Meeting.
5. Chair of the Strategic Development committee Jennifer Robertson shared with the Council a project proposal for Facilitation of Strategic Planning Process. The Council approved the budget needed for this work.
6. The Director together with the Governance committee updated the Council on preparations for the upcoming AGM/EGM and Council elections. The Director presented to the Council a draft agenda, presentation and timing plan for the AGM. Council discussed the contents of the Agenda and the suggested timing of the meeting, as well as preparations needed before that.
7. In the end the participants briefly summarized the outcome of the meeting.

The next regular Council session is planned for April 22, 2021 at 16:00.

Should you have any questions to the Council, please address them to islcouncil@isl.edu.lv

**All The above information is a brief summary of the Council session and does not replace official minutes of the meeting, which are kept internally and can be made available to members of Association International School of Latvia upon request.*