

Summary of the ISL Governing Council meeting on January 21 2021

Regular Council session from 16:00 -18:30 on Zoom

Director Nel Capadona and Council members Raimonds Dūda, Dominic Ibarra, Belinda Mancktelow, Phineas Pope, Jennifer Robertson (honorary member of the Council, representative of U.S. Embassy), Hardija Vaivade, Stanislava Yankovskaya met for their monthly meeting on January 21, 2021 at 16-00 on Zoom.

The participants discussed the following topics during this session:

1. Committee Chairs updated the Council on the results of the monthly committee work: Governance, Finance & Business, Strategic Development Committee. Among the topics were: data points for the data deep-dive session on Jan 28th with the Director and Leadership team, detailed plan for the strategic process, alignment on 2020-2021 school surveys, finance situation update, annual audit process update, 2021-2022 school budget development timeline, Force Majeure fund policy.
2. The Governance committee together with the Director presented an update and next steps for the upcoming AGM and Council elections. According to the committee, Legal advisor Ernst & Young had been tasked to prepare a memo for the requirements of the e-AGM and e-elections (due before the end of January). During that session the Council agreed on the recommendations to Council candidates' qualifications and experiences, application set, and the approach to the candidate search and recruitment.
3. Governance Committee reported on the progress on this Goal #1¹ and implementation stages of this goal. Within Phase 1, the list of suggested changes to the Articles was developed and presented to the Council for discussion and voting. After the final list was agreed by the Council, the changes would be sent to the legal office for proper legal wording before submission to AGM for vote.
4. Based on the midyear report from the Director on her Goals and the review made by the Council Chair, the Council members were asked to provide comments or questions.
5. Following the agenda for that meeting and the email correspondence afterwards the Council members voted on some formal tools for administration of the Council work, including a new agenda and minutes template, facilitation and minute taking, conflict resolution, and communication rules. The next Council meeting will be data deep-dive together with ISL leadership team and executive session on January 28, 2021.

Should you have any questions to the Council, please address them to islcouncil@isl.edu.lv

**All The above information is a brief summary of the Council session and does not replace official minutes of the meeting, which are kept internally and can be made available to members of Association International School of Latvia upon request.*

¹ Council Goal # 1 Assess the provisions currently applicable to the governance of the Council and prepare any desired changes to the Articles of Association for approval at the AGM.