



Summary of the ISL Governing Council meeting on December 17, 2020

Regular Council session at 16:00-18:30 on Zoom

Director Nel Capadona and Council members Raimonds Dūda, Dominic Ibarra, Belinda Mancktelow, Phineas Pope, Jennifer Robertson (honorary member of the Council, representative of U.S. Embassy), Hardija Vaivade, Stanislava Yankovskaya, met for their monthly meeting on December 17, 2020 at 16-00 on Zoom. They were also joined by business manager Zigita Paurniete and finance manager Ivanda Leja for the finance part of the meeting.

The Council discussed the following items:

The Director updated the Council on the safety measures in the school since the last meeting on Nov 30th and the plans for the winter break. Council agreed not to meet for any sessions during the winter break, but to be available for any emergencies. If any important updates occur prior to winter break, Nel will contact Stanislava immediately.

Chair suggested to the Council to send out seasonal greetings from the Council to the community, with a focus on the 2020 accomplishments and preview of the 2021 work. Stanislava to share the draft with the Council on 17/12 seeking any comments by the end of 18/12 to ensure that the greeting could go out in the ISL newsletter.

Each Committee Chair gave highlights on the key outcomes of their work, including: data collection process and list, investment projects for the future, design and style guide development, construction update, policy development, legal work with regards to proposed Changes to the Articles.

The Director together with the Finance Manager presented for the Council. The Council discussed the finance plan and approved it for a 5-year term.

The Governance committee Chair together with the Director gave a brief overview of the contents of the Modified Learning policy and requested the Council to vote on the policy, which was approved by unanimous vote with minor comments from one of the Council members.

After receiving information about the submission requirements for Annual reports, the Council agreed on the date of March 25, 2020 for AGM and Council elections. The Governance committee proposed to the Council draft topics for the AGM, among which were mentioned Annual Report, Council Elections, Director Report, Council Report, Articles Review, Recognition, Rewards & Celebrations.

Chair of the Strategic Development Committee outlined a proposal to the Council on the 2-fold approach to the development of the strategic plan: a) ISL to recognize and continue implementation of the current strategic plan b) develop a 360 Strategic plan with "Blue Sky" thinking towards the future (+ 3-5 years). The Council agreed to continue with the suggested approach.

At the executive part of the meeting (Council members only). The Chair proposed to the Council to carry out mid-year review of the Director's work in January 2021 and presented to the Council an approach to do that based on self-evaluation and feedback on progress of the Goals.

The next Council meeting will be on January, 21 2021.

Should you have any questions to the Council, please address them to islcouncil@isl.edu.lv

**All The above information is a brief summary of the Council session and does not replace official minutes of the meeting, which are kept internally and can be made available to members of Association International School of Latvia upon request.*