



Summary of the ISL Governing Council meeting on April 22, 2021

Regular Council session from 16:00 -18:30 on Zoom

The Council members (Belinda Mancktelow, Dominic Ibarra, Hardija Vaivade, Susan Wong (honorary member of the Council, representative of U.S. Embassy), Phineas Pope, Raimonds Dūda, Anna Mileeva and Stanislava Yankovskaya, Council Chair) together with the school Director Nel Capadona held their monthly session on April, 22nd at 16:00 -18:30 on Zoom.

The Council discussed the following agenda items during this session:

1. The Chair congratulated Raimonds Duda on being re-elected to the Council. The Chair also welcomed new Council members Anna Mileeva (elected at the recent AGM) and Susan Wong (appointed by the US Ambassador in replacement of Jennifer Robertson). The Chair updated the Council about the onboarding program for the newcomers.
2. Committee Chairs updated the Council on the minutes of the monthly committee meetings. There were three meetings in April: Building & Grounds, Governance, and Finance & Business. Among the topics were: assessment of the whole, multi-year construction process, new maintenance assistant, monthly cash flow and management finance reports, policies in the making, and the Council Handbook. In addition, the Strategic Task force which includes two Council members and two members of ISL Leadership team, updated on the outcome of the meeting with Andy Page-Smith, who facilitates the new ISL strategic plan development.
3. The Council voted to add an additional amount to the Force Majeure fund, so that the total amount would constitute the 10% of the revenue, as stipulated in the finance policy.
4. The Council also voted and approved additional amounts for summer renovation (most of it in the Elementary part of the building) as per recommendations from B&G and F&B Committees.
5. Despite new arrivals to the team, The Council decided not to initiate review of the committee structure until after the end of this academic year when new Council Goals will be discussed. However, Susan Wong has been temporarily assigned to the Governance and Strategic Development Committee, whereas Anna Mileeva received Council consent to attend all committee meetings in order to build understanding of how each committee operates for the next two months.
6. The Director shared her monthly update, among other topics she updated the Council about latest teacher professional development, new marketing strategies in the making, new technology plan and set up of a technology team, next year's student enrollment forecast, etc. The Director also indicated some aspects of collaboration with the Council that she needed clarification and development of. The Council moved to an executive mode to discuss those matters and agreed to run an extraordinary Council session on April 29, with a focus on communications, and collaboration.

The next regular Council session is planned for May 17 2020 at 16:00.

Should you have any questions to the Council, please address them to islcouncil@isl.edu.lv

**All The above information is a brief summary of the Council session and does not replace official minutes of the meeting, which are kept internally and can be made available upon request.*