



**INTERNATIONAL
SCHOOL
OF LATVIA**

International School of Latvia Bus Service Information

International School of Latvia (ISL) bus service is available for students from Kindergarten through Grade 12. Preschool students may use the service when they reach full 5 years of age. Although the School has taken responsibility for offering the service, it is not liable for transportation.

Participation in this service is optional and the costs are to be borne by the participating parents. Participating parents taking home-leave during the school year will still remain responsible for transportation fees during the period of absence. Please use the online sign-up form at <http://www.isl.edu.lv/bus-service> to sign for the bus service.

Parents wishing to terminate their participation of the bus service must give two weeks advance notice to the School, so the bus route may be adjusted and other parents notified of the changes. The School must be notified of any changes to a parent's transportation request. If you plan to alter your child's routine for a special occasion, you must notify the School's personnel of the change **by noon on the day of the change:**

Bus Service coordinator: Maira Erliha merliha@isl.edu.lv , Telephone: 22825428; 67755241

Front desk: frontdesk@isl.edu.lv , Telephone: 67755146, 67755018.

Please note: While we do our best to accommodate request, any request made after noon that day cannot be met.

Students transported in a school bus shall be under the authority of, and responsible directly to the adult Bus Monitor representing the School. Continued disorderly conduct or persistent refusal to submit to the Bus Monitor shall be a sufficient reason for refusing transportation to a student.

Students who are using the bus service should return home on the bus unless they have a note from their parent/guardian.

If the guardian is late the bus monitor will make sure child stays with one of the parents at the bus stop.

Safety regulations for bus transportation:

1. Students under age of seven years must not be left on the street without the guardian's (adult, or sibling above age of thirteen years) presence. It is recommended that all Elementary School students are met by the guardian at the bus stop. If the guardian is late, the child may be left with another parent at the bus stop.
2. Students should be at the bus stop at least 5 minutes prior the scheduled stop time. At the end of the school day students must proceed to the school bus immediately. If a student does not appear on the bus within 10 minutes after the class or afterschool activity is over, the driver is entitled to leave. In that case, parents will be responsible for transporting their children home.
3. Students should obey, promptly and willingly, any directive from the Bus Monitor.
4. At all times when the bus is moving, students must be seated in their designated seats with feet on the floor in front of them, not in the aisle or draped over the seat back.
5. Elementary school students must wear seat belts on the bus. Middle and High school students are encouraged to wear seat belts on the bus, as it is safer for everyone when the seat belt is fastened.
6. When communicating, students should use the volume and tone that is respectful to others. Profane language or gestures are not allowed.
7. No eating, drinking or gum chewing is allowed on the bus for safety reasons, as it is a choking hazard. The only exception would be a very serious health issue. A doctor's note has to be provided in this instance.
8. Students may not throw any object, including trash or paper, either in the bus, or out of the bus while waiting for, riding, or after leaving the bus.
9. When getting off the bus, students should make sure that all the personal belongings are with them.

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